

FULL-TIME PRESCHOOL 2019-2020

REGISTRATION APPLICATION

Early registration for current students & their siblings begins Wednesday 1/23/19

Open registration for new students begins Monday 2/11/19

First day of school is Monday 8/19/19

The PELC full-time program is for 3 and 4-year-olds, and operates Mon-Fri 7:00am-6:00pm.
Children must be potty-trained to attend our full-time program.

Please complete the attached registration application and return it to the PELC office. Applications received on day 1 will be processed first; applications received on day 2 will be processed second, and so on. You have a better chance of getting the class of your choice if you turn in your application on the first day you are eligible to register. Applications from current students and their siblings (received by 2/8/19) will be processed before applications from new families are processed.

For currently enrolled PELC students, registration form must include:

- **Non-refundable** registration fee of \$100.
- **Non-refundable** tuition deposit of \$800 to be used only for July 2020 tuition.

For students new to PELC, registration form must include:

- **Non-refundable** registration fee of \$150.
- **Non-refundable** tuition deposit of \$800 to be used only for July 2020 tuition.

Class Placement

- **Confirmation** will be by personal contact starting Jan. 30 for current students and Feb. 19 for new students
- **Once class placement is confirmed** your registration fee and tuition deposit will be processed.
- **If the class is full** you will be put on the waiting list and your registration fee and tuition deposit will be returned.

PELC Tuition Policy:

- Our new school year begins Aug. 19, 2019 and the tuition fee is adjusted to cover the days school is in session for the start of the new school year. The tuition fee for Aug. 19 to Aug. 30, 2019 will be \$810 and is due on August 1, 2019.
- **The monthly tuition** for Sept. 2019 through July 2020 will be \$1600. One half of July 2020's tuition is due at registration and is non-refundable.
- **Your first full month's tuition is due** on September 1, 2019. Monthly tuition is due on the 1st of each month and overdue if not paid by the 10th.
- As the 2019-2020 school year continues until August 7, 2020, PELC will charge a daily rate for the days your child attends August 1 – August 7, 2020.



728 W. Fremont Ave. Sunnyvale, CA 94087 408-245-2253 www.pelc.us
PELC is an outreach of the Sunnyvale Presbyterian Church

PELC
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Sunnyvale, CA 94087
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For office use only
Date Rec'd _____
Check # _____
Amount _____
Church Member _____

Full-Time Preschool Registration Application 2019-2020
Monthly Tuition is \$1600

3's Program (child must be 3 by 9/1/19 and must be potty trained)

4's Program (child must be 4 by 9/1/19 and must be potty trained)

Current Student Sibling of Current Student New Student

Child's Name _____ Birth Date _____

Female Male

Current Preschool _____

Parent(s) _____ Home Phone _____

Address _____ City _____

Zip Code _____ Email _____

Work Phone _____ Cell Phone _____

Opt in for text notifications Yes No If yes, network provider _____

Does your child speak English? _____ Language spoken in home _____

Sunnyvale Presbyterian Church Member/Attendee Yes No

PELC was recommended to me by _____

I understand that:

- **the monthly tuition for Sept. 2019 – July 2020 is \$1600**
- **if my child is placed in a class that I have requested on this registration form, the registration fee and tuition deposit are non-refundable and the deposit can only be used toward July 2020 tuition**
- **no credits or refunds can be given because of illness or vacation**
- **my child must be potty-trained**

Signature

Date

Please staple your check for the registration fee (\$100 for returning students and \$150 for new students) and tuition deposit of \$800 to this form and turn in to the PELC office. Payment must be included for your registration to be processed. Make your check payable to PELC.