

PART-TIME PRESCHOOL 2019-2020

REGISTRATION APPLICATION

Early registration for current students & their siblings begins Wednesday 1/23/19

Open registration for new students begins Monday 2/11/19

First day of school is Monday 8/19/19

Please complete the attached registration application and return it to the PELC office. Registration placement is determined by lottery. Applications received on day 1 will be processed first; applications received on day 2 will be processed second, and so on. You have a better chance of getting the class of your choice if you turn in your application and payment on the first day that you are eligible to register. Applications from current students and their siblings received by **2/8/19** will be processed before applications from new families are processed.

For currently enrolled PELC students, registration form must include:

- **Non-refundable** registration fee of \$100
- **Non-refundable** tuition deposit equal to 1 month's tuition to be used only for payment #10 of the 10 payments.

For students new to PELC (including new siblings of current students) registration form must include:

- **Non-refundable** registration fee of \$150
- **Non-refundable** tuition deposit equal to 1 month's tuition to be used only for payment #10 of the 10 payments

Class Placement

- **Confirmation** will be by personal contact starting Jan. 30 for current families and Feb. 19 for new families.
- **Once class placement is confirmed** your registration fee and tuition deposit will be processed.
- **If class is full** you will be put on the waiting list and your registration fee and tuition deposit will be returned.

PELC Tuition Policy:

- **Tuition payment #1 is due** on September 1, 2019. Monthly tuition is due on the 1st of each month, and overdue if not paid by the 10th.
- **Part-time tuition is based on a yearly rate** divided into 10 equal payments. The tuition remains the same for each month regardless of the number of school days in the month.



728 W. Fremont Ave. Sunnyvale, CA 94087 408-245-2253 www.pelc.us

PELC is an outreach of the Sunnyvale Presbyterian Church

PELC
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For office use only
Date Rec'd _____
Check # _____
Amount _____
Church Member _____

Part-time Preschool Registration Application 2019-2020

Please check one:

Current Student Sibling of Current Student New Student

Child's Name _____ Birth Date _____

Female Male

Current Preschool _____

Parent(s) _____ Home Phone _____

Address _____ City _____

Zip Code _____ Email _____

Work Phone _____ Cell Phone _____

Opt in for text notifications Yes No If yes, network provider _____

Does your child speak English? _____ Language spoken in home _____

Sunnyvale Presbyterian Church Member/Attendee Yes No

PELC was recommended to me by _____

I understand that if my child is placed in a class that I have requested (whether it is my first, second, or third choice) on this registration form, the registration fee and tuition deposit are non-refundable and the deposit is used only for June 2020 tuition. I understand that no credits or refunds can be given because of illness or vacation.

Signature

Date

Please staple your check for the registration fee (\$100 for returning students and \$150 for new students) and tuition deposit (equal to 1 month's tuition for your first choice class) to this form, and turn in to the PELC office. Payment must be included for your registration to be processed. Checks should be made payable to PELC.

Please indicate your first (and second, and third choices if you have them) for classes (Use 1, 2, or 3)

Infant/Toddler Program (5 months-2 years old)

Teacher to child ratio is 1:4

9am-2pm for 1, 2, or 3 days/week, available M,T,W,Th,F

I want ____ days per week

____ Mon ____ Tues ____ Wed ____ Thurs ____ Fri \$350/day/month

Intro to Preschool Program (2 years old)

Teacher to child ratio is 1:5

9am-2pm for 1, 2, or 3 days/week, available M,T,W

(Th & F will be added as needed)

Child does not need to be potty trained

I want ____ days per week

____ Mon ____ Tues ____ Wed \$350/day/month

Part-time Preschool 2's (Child must be 2 years old by 9/1/19)

Teacher to child ratio is 1:6. Extended care is available M,T,W,F until 2pm for an additional fee

Child does not need to be potty trained

____ Mon/Wed/Fri 9am-noon \$625/month

____ Tues/Thurs 9am-noon \$440/month

Part-time Preschool 3's (Child must be 3 years old by 9/1/19)

Teacher to child ratio is 1:8. Extended care is available every day until 2pm for an additional fee

Child must be potty trained

____ Mon/Wed/Fri 9am-noon \$610/month

____ Tues/Thurs 9am-noon \$425/month

Part-time Preschool 3's and 4's (Child must be 3 or 4 years old by 9/1/19)

Teacher to child ratio is 1:8

Child must be potty trained

____ Mon/Wed 1:00-3:30pm (min. 8 children) \$ 325/month

Part-time Preschool 4's (Child must be 4 years old by 9/1/19)

Teacher to child ratio is 1:8 or 1:9. Extended care is available every day until 2pm for an additional fee

Child must be potty trained

____ Mon/Wed/Fri 9am-noon \$610/month

____ Mon/Tues/Wed/Thurs/Fri 9am-noon \$940/month

____ Tues/Thurs 9am-noon \$425/month