

## PART-TIME PRESCHOOL 2021-2022

# ENROLLMENT APPLICATION

**First Day of registration is Monday 2/8/21**

**First day of school is Monday 8/16/21**

**Last day of school is Friday 6/9/22**

PELC is happy to invite you to register for our on-campus classes for the 2021-2022 school year!

For current, returning, and new families:

- All families should complete and email this form to PELC (pelc@svpc.us) beginning 2/8/21.
- Registration forms from current and returning families will have priority until 2/16/21.

The following fees will be collected once enrollment in your class has been confirmed.

- Registration fee of \$150
- Tuition deposit of half a month for your class, to be used for August tuition
- If you choose to cancel your enrollment, the tuition deposit is fully refundable until 5/31/21.
- Registration and tuition deposit fees are fully refundable if PELC is unable to provide your child's class.

### **Class Placement**

- We will confirm your class enrollment by personal contact beginning 2/22/21.
- Once class placement is confirmed your registration fee and tuition deposit will be collected.

### **PELC Tuition Policy:**

- All payments will be made via Tuition Express, using an automated ACH bank transfer from your bank account to PELC's bank account. You must be willing to sign up for Tuition Express through PELC, which includes disclosing your bank account number.
- Monthly tuition will be collected via Tuition Express on the 5<sup>th</sup> of each month.
- Part-time tuition is based on a yearly rate. August is a half month's tuition and is paid at the time of registration confirmation. You will pay the regular monthly tuition for September through May. The tuition remains the same for each of these months regardless of the number of school days in the month. June is a partial month and tuition is based on the number of days your class meets and the daily rate for your class.



728 W. Fremont Ave. Sunnyvale, CA 94087

408-245-2253

[www.pelc.us](http://www.pelc.us)

*PELC is an outreach of the Sunnyvale Presbyterian Church*

**PELC**

728 W. Fremont Ave. Sunnyvale, CA 94087

**Part-time Preschool Enrollment Application 2021-2022**

Current Student     Returning Family     New Family

Child's Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Current Preschool \_\_\_\_\_

Parent(s) \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ Email \_\_\_\_\_

Opt in for text notifications     Yes     No    If yes, network provider \_\_\_\_\_

Does your child speak English? \_\_\_\_\_ Primary language spoken in home \_\_\_\_\_

Sunnyvale Presbyterian Church Member/Attendee     Yes     No

PELC was recommended to me by \_\_\_\_\_

**Part-time Preschool 3's (Child must be 3 years old by 9/1/21)**

Teacher to child ratio is 1:8. Class size is 16 students. Child must be potty trained.

\_\_\_\_\_ Mon/Wed/Fri 9:00am-2:00pm \$1020/month

\_\_\_\_\_ Tues/Thurs 9:00am-Noon \$410/month

**Part-time PreK (Child must be 4 years old by 9/1/21)**

Teacher to child ratio is 1:8. Class size is 16 students. Child must be potty trained.

\_\_\_\_\_ Mon/Wed/Fri 9:00am-2:00pm \$1020/month

\_\_\_\_\_ Tues/Thurs 9:00am-Noon \$410/month

**I understand that:**

1. The following fees will be collected once my child's enrollment has been confirmed: registration fee of \$150 and half a month's tuition to be used for August 2021 tuition. Money is fully refundable if PELC is unable to provide my child's class. If I change my mind, the deposit is fully refundable up until 5/31/21.
2. Monthly tuition will be paid via Tuition Express as an ACH bank transfer and I agree to sign up for Tuition Express through PELC which includes disclosing my bank account number.
3. No credits or refunds can be given because of illness or vacation.
4. Thirty (30) days notice in writing is required to withdraw from the program once it begins.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date